



# University of Perpetual Help System DALTA

Alabang-Zapote Road, Las Piñas City

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Major in Human Resource Development Management

Effective School Year 2008-2009

Based on CMO NO. 39, Series of 2006

<b>FIRST YEAR</b>				
<b>FIRST SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Communication Arts I	3		3
	College Algebra	3		3
	Fundamentals of Computer Software and Applications	2	1	3
	Principles of Business Organization and Management	3		3
	Fundamentals of Accounting, Part 1	6		6
	The Perpetualite: Identity and Dignity	2		2
	Physical Education 1	2		2
	ROTC/Literacy Training/Community Welfare Service	3		3
	<b>TOTAL</b>	<b>24</b>	<b>1</b>	<b>25</b>

<b>SECOND SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Communication Arts 2	3		3
	Mathematics of Investment	3		3
	Philippine History with Politics and Governance	3		3
	Fundamentals of Programming and Database Applications	3		3
	Fundamentals of Accounting, Part 2	6		6
	The Perpetualite: A Man of God	2		2
	Physical Education 2	2		2
	ROTC/Literacy Training/Community Welfare Service	3		3
	<b>TOTAL</b>	<b>25</b>	<b>0</b>	<b>25</b>

<b>SECOND YEAR</b>				
<b>FIRST SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Physical Science	3		3
	Sining ng Pakikipagtalastasan	3		3
	Business Statistic	3		3
	General Psychology	3		3
	Principles of Marketing	3		3
	Basic Finance	3		3
	Financial Statements Analysis	3		3
	The Perpetualite: Called to Perfection	2		2
	Physical Education 3	2		2
	<b>TOTAL</b>	<b>25</b>	<b>0</b>	<b>25</b>

<b>SECOND SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Philippine Literature	3		3
	Pagbasa at Pagsulat sa Iba-Ibang Disiplina	3		3
	Introduction to Philosophy with Logic	3		3
	Biological Science	3		3
	Microeconomics Theory and Practice	3		3
	Human Resource Management	3		3
	Administrative Office Management	3		3
	The Perpetualite: Man for Others	2		2
	Physical Education 4	2		2
	<b>TOTAL</b>	<b>25</b>		<b>25</b>

<b>THIRD YEAR</b>				
<b>FIRST SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Business Communication	3		3
	Business Law – Obligations and Contract	3		3
	Total Quality Management	3		3
	Labor Law and Legislation	3		3
	Recruitment and Selection	3		3
	Managerial Accounting	3		3
	Elective 1	3		3
	The Perpetualite : A Filipino Christian Leader	2		2
	<b>TOTAL</b>	23	0	23

<b>SECOND SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Art, Man and Society	3		3
	Human Behavior in Organization	3		3
	Introduction to Economics with Land Reform and Taxation	3		3
	Law on Business Organizations: Partnership and Corporation	3		3
	Training and Development	3		3
	Compensation Administration	3		3
	Labor Relations and Negotiations	3		3
	Electives 2	3		3
	The Perpetualite : A Minister of Life	2		2
	<b>TOTAL</b>	23	0	23

<b>FOURTH YEAR</b>				
<b>FIRST SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Society and Culture with Family Planning	3		3
	Philippine Tax System and Income Tax	3		3
	Negotiable Instruments Law	3		3
	Management of Change	3		3
	Entrepreneurship	3		3
	Human Resource Information System	3		3
	Elective 3	3		3
	Elective 4	3		3
	The Perpetualite : A Character and Nation Building	2		2
	<b>TOTAL</b>	26	0	26

<b>SECOND SEMESTER</b>				<b>TOTAL UNITS</b>
<b>Subcode</b>	<b>SUBJECTS</b>	<b>LEC</b>	<b>LAB</b>	
	Life and Works of Rizal	3		3
	Social Responsibility and Good Governance	3		3
	Strategic Human Resource Management	3		3
	Organizational Development	3		3
	Business Policy	3		3
	Elective 5	3		3
	Practicum/Work Integrated Learning	6		6
	The Perpetualite : A Helper of God	2		2
	<b>TOTAL</b>	26	0	26